



19TH JUDICIAL DISTRICT COURT
PARISH OF EAST BATON ROUGE
STATE OF LOUISIANA

DEAR COUNSEL:

A status conference in this matter has been requested.

Enclosed is the notice setting this case for *a telephone status conference* with the court and a Case Management Scheduling Order. The court strongly suggests that all parties work diligently to complete the Case Management Scheduling order without assistance from the court and forward it to the court for processing.

If all parties cannot agree on the Case Management Scheduling Order then the party requesting the status conference shall be responsible for initiating the telephone conference with the court, at 225-389-4787, in a timely manner. All parties are required to participate in the status conference.

Trial dates will be given *ONLY* after the joint pretrial order has been submitted to the court **and** all parties have **certified** that all preliminary matters are complete. A pre-trial status conference request should accompany the submission of the joint pretrial order.

Thank you and with kind regards, I am

Very truly yours,

Richard M. "Chip" Moore, III

Enclosures: Notice
Case Management Scheduling Order